



## **Admissions Policy 2019 – 20**

In regard to enrolment and admission of students to JISK. This statement of policy should be of assistance to parents and guardians in these matters.

JISK welcomes all students whom we can adequately accommodate. Students will be enrolled on application, provided that there is space available.

The Board of Governance will have regard for any relation to class size or staffing provisions and for any other relevant requirements concerning accommodation, such as physical space or health and welfare of students. In regard to class sizes (10:1 for Toddlers-KG and 13:1 for Grades 1-5), JISK tries to provide quality, affordable education to all. Our class sizes are generally larger than the norm, but we believe that this promotes further inquiry and allows for differentiation to occur. Students benefit from each other and are able to look at solving problems in multiple ways. This further promotes respect, tolerance, and the ability to work cooperatively which are all vital skills to becoming a global citizen.

### **Admissions Procedures**

- (a) Application for enrolment at JISK is made by completing JISK's application form and returning it to the school's administrative office.
- (b) Enrolment of students with special needs: while recognizing and fully supporting parents' rights to have a school of their choice for their children, JISK ability to accept children with particular needs is dependent on the supply of resources suitable to the needs of the individual student. JISK will request a copy of the child's medical and or psychological report. If a report is not available, JISK will ask that the child be assessed immediately. On receipt of the report, the Board will assess how JISK can meet the needs specified in the report.  
JISK will meet with the parents of the child to discuss the child's needs and the school's sustainability or capability in meeting those needs.

### **Entrance Tests**

These two subject tests (namely math and English language) will be administered to all students who are applying for Grade 1 and up. A minimum passing average (60%) is needed to secure admissions.

### **Documents needed at the time of Application**

- Completed Application Form
- One passport picture of the student applying



## Jewels International School of Kinshasa

- Copy of the student's applying vaccination card (specifically proof of yellow fever)
- Copy of student applying passport and or birth certificate
- One time registration fee

Parents and Guardians should note that JISK has adopted policy statements and handbooks in other areas of interest and concern towards the most effective running of this school and the maximum development of its students. These can be found in JISK's offices, upon request.